

## Neil Heinonen

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**From:** Shane Murphy  
**Sent:** Friday, May 2, 2025 3:31 PM  
**To:** Neil Heinonen  
**Subject:** 2024 South Forestview Area Improvements - Project Update – May 2, 2025  
**Attachments:** South Forestview Connection Reminder Letter - 12.06.2024.pdf

Residents and Project Stakeholders:

During the last couple weeks, the contractor continued addressing punch list work, placed topsoil along roadway shoulders, and continued turf restoration efforts.

### Project Schedule/ Upcoming Work:

The Contractor's tentative schedule for upcoming work includes:

- The contractor will have staff on site at various times to continue turf restoration and watering to achieve growth.
- Remaining punch list items, including driveway repairs, will continue to be completed as spring progresses. Construction staff will be on site at various times to complete this remaining work.

### Miscellaneous Repairs:

The contractor has been making excellent progress on punch list work but availability for crews to return to the project will become limited as their work for the current construction season ramps up. Please contact Shane Murphy ([smurphy@sehinc.com](mailto:smurphy@sehinc.com) or 612.226.7984) by **Friday May 16<sup>th</sup>, 2025** to discuss any outstanding miscellaneous action items such as irrigation repair, mailbox work, or other general items that may need attention at your property to ensure this work is completed in a timely fashion.

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### Sewer and Water Service Connections:

During the project development process, there was reference to a specific date that each home is required to be connected to the City's sewer and water systems. The required connection date, based on the 5-year timeline from installation of the sewer and water systems, is **October 14, 2029**. Please see the attached correspondence mailed to individual property owners this past December.

If you have any questions or concerns regarding sewer and water connections, please contact City of Baxter staff listed below:

Luke Evans  
Engineering Inspector  
218-454-5176  
[levans@baxtermn.gov](mailto:levans@baxtermn.gov)

Trevor Thompson  
Assistant City Engineer  
218-454-5179  
[tthompson@baxtermn.gov](mailto:tthompson@baxtermn.gov)

### Change of address:

If you have recently moved or sold your home, please contact Shane Murphy at [smurphy@sehinc.com](mailto:smurphy@sehinc.com) or 612.226.7984 to be removed from the email update list.

### Project Website:

Please note the link below, which includes the information about the project.

Link: <https://www.sehinc.com/baxter2024southforestview>

Please reach out to me if you have questions related to the project.

Regards,

Shane Murphy (SEH, Inc.)  
Construction Representative  
Short Elliott Hendrickson Inc.  
612.226.7984 cell  
[smurphy@sehinc.com](mailto:smurphy@sehinc.com)

Neil Heinonen, PE (MN)  
Project Engineer  
Short Elliott Hendrickson Inc.  
320.250.2090 cell  
[nheinonen@sehinc.com](mailto:nheinonen@sehinc.com)



Date: December 6, 2024

To: **South Forestview Neighborhood Property Owners**

Re: Reminder to Connect to City Water and Sanitary Sewer by October 14, 2029

Dear Homeowner:

The purpose of this letter is to provide a friendly reminder that you will need to connect to city water and sanitary sewer by October 14, 2029. This notice serves as the five-year reminder for your private connection to the new water and sanitary sewer system that was installed in your neighborhood in 2024.

The Baxter City Council set a 5-year period for property owners to connect to City sanitary sewer and water systems. As such property owners must connect and activate their private service connections to the City water and sanitary sewer systems by October 14, 2029.

As a homeowner, it is your responsibility to hire a contractor to complete your private connection to the City's sanitary sewer and water system. Enclosed is the most current list of licensed and registered excavating contractors who have previously completed this type of work in the City of Baxter. Please note the listing fluctuates as contractors register for the 2025 construction season. Any contractor who has a current pipelayer certification and registers with the city may be added to the list.

Should you have any questions regarding connection to city water and sewer, please contact the Public Works Department at (218) 454-5115 or e-mail [publicworks@baxtermn.gov](mailto:publicworks@baxtermn.gov).

Thank you,

Trevor Walter, P.E.  
Public Work Director  
City Engineer